

MAIL TO:

STATE OF UTAH
DIVISION OF PURCHASING
3150 STATE OFFICE BUILDING, CAPITOL HILL
P.O. BOX 141061
SALT LAKE CITY, UTAH 84114-1061
TELEPHONE (801) 538-3026
<http://www.purchasing.state.ut.us>

Invitation to BidSolicitation Number: **BV3011-1**Due Date: **10/08/02 at 2:00 P.M.**

Date Sent: September 23, 2002

Goods and services to be purchased: **IN LIEU OF PREVIOUS QUOTE UNIFORM VESTS, JACKETS AND BEANIE HAT****Please complete**

Company Name		Federal Tax Identification Number	
Ordering Address	City	State	Zip Code
Remittance Address (if different from ordering address)	City	State	Zip Code
Type <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Government	Company Contact Person		
Telephone Number (include area code)	Fax Number (include area code)		
Company's Internet Web Address	Email Address		
Discount Terms (for bid purposes, bid discounts less than 30 days will not be considered)	Days Required for Delivery After Receipt of Order (see attached for any required minimums)		
<p>The following documents are included in this solicitation: Solicitation forms, instructions and general provisions, and specifications. <u>Please review all documents carefully before completing.</u></p> <p>The undersigned certifies that the goods or services offered are produced, mined, grown, manufactured, or performed in Utah. Yes_____ No_____. If no, enter where produced, etc._____</p>			
Offeror's Authorized Representative's Signature		Date	
Type or Print Name		Position or Title	

**STATE OF UTAH
DIVISION OF PURCHASING
GENERAL SERVICES**

Invitation to Bid

Solicitation Number: BV3011-1

Due Date: 10/08/02

Vendor Name:

NOTES TO BIDDERS:

PLEASE ENTER PRICING ON THE PRICE SHEETS ATTACHED.

FAX OR EMAIL SUBMITTAL OF ITB IS NOT ACCEPTABLE.

QUESTIONS ON SPECIFICATIONS CALL BRENDA VELASQUEZ AT (801) 538-7206.

QUESTIONS ON PURCHASING PROCESS (NOT RELATED TO SPECIFICATIONS) CALL BRENDA MOULTON AT (801) 538-3142.

A SAMPLE OF THE EXACT EMBROIDERY MAY BE REQUIRED PRIOR TO BID AWARD. AWARD MAY BE SUBJECT TO AGENCY APPROVAL OF EMBROIDERY.

CONTACT BRENDA VELASQUEZ AT (801) 538-7206 REGARDING INFORMATION OF THE EMBROIDERY REQUIREMENTS.

MAY REQUIRE A SAMPLE OF ONE OR ALL ITEMS PRIOR TO BID AWARD. SAMPLES IF REQUESTED, WILL BE PROVIDED AT THE BIDDERS COST AND AT NO COST TO THE STATE OF UTAH.

ANY CHANGES OR MODIFICATIONS TO THIS ITB WILL BE ACCOMPLISHED IN A WRITTEN ADDENDUM. ANY OTHER FORM IS NOT BINDING. BIDDERS SUBMITTING A BID BASED ON ANY INFORMATION OTHER THAN THAT WHICH IS CONTAINED IN THIS ITB, OR ANY ADDENDUM THERETO, DO SO AT THEIR OWN RISK.

Ship To: SLC UT 84116

INVITATION TO BID - INSTRUCTION AND GENERAL PROVISIONS

1. **BID PREPARATION:** (a) All prices and notations must be in ink or typewritten. (b) Price each item separately. Unit price shall be shown and a total price shall be entered for each item bid. (c) Unit price will govern, if there is an error in the extension. (d) Delivery time is critical and must be adhered to as bid. (e) Wherever in this document an item is defined by using a trade name of a manufacturer and/or model number, it is intended that the words, "or approved equal" apply. "Or approved equal" means any other brand that is equal in use, quality, economy and performance to the brand listed as determined by the Division of Purchasing & General Services (DIVISION). If the bidder lists a trade name and/or catalog number in the bid, the DIVISION will assume the item meets the specifications unless the bid clearly states it is an alternate, and describes specifically how it differs from the item specified. **MULTIPLE OR ALTERNATE BIDS WILL NOT BE ACCEPTED UNLESS SO STATED IN THE SPECIFICATIONS.** (f) By signing the bid the bidder certifies that all of the information provided is accurate, and that prices bid are correct. (g) This bid may not be withdrawn for a period of 60 days from bid due date.

2. **SUBMITTING THE BID:** (a) The bid must be signed in ink, sealed in a properly-addressed envelope, and either mailed or delivered to the DIVISION OF PURCHASING, 3150 State Office Building, Capitol Hill, Salt Lake City, UT 84114-1061 by the "Due Date and Time." **The "Bid Number" and "Due Date" must appear on the outside of the envelope.** (b) Bids, modifications, or corrections received after the closing time on the "Due Date" will be considered late and handled in accordance with the Utah Procurement Rules, section R33-3-109. (c) **Your bid will be considered only if it is submitted on the forms provided by the state. Facsimile transmission of bids to DIVISION will not be considered.** (d) All prices quoted must be both F.O.B. Origin per paragraph 1.(c) and F.O.B. Destination. Additional charges including but not limited to delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, costs of bonds, or for any other purpose must be included in the bid for consideration and approval by the DIVISION. Upon award of the contract, the shipping terms will be F.O.B. Destination, Freight Prepaid with freight charges to be added to the invoice unless otherwise specified by the DIVISION. (e) All State purchases are subject to the Utah Procurement Code, Title 63, Chapter 56 Utah Code Annotated 1953, as amended, and the Procurement Rules as adopted by the Utah State Procurement Policy Board (Utah Administrative Code Section R33).

3. **FAILURE TO BID:** Failure to respond may result in the removal of your firm from the bidder's list for the commodity(s) listed, unless you advise DIVISION in writing prior to due date that you desire to receive future invitations to bid on this commodity(s). **Three consecutive no responses will automatically result in removal.**

4. **PROPRIETARY INFORMATION:** Suppliers are required to mark any specific information contained in their bid which is not to be disclosed to the public or used for purposes other than the evaluation of the bid. Each request for nondisclosure must be accompanied by a specific justification explaining why the information is to be protected. Pricing and service elements of any bid will not be considered proprietary. Bids submitted may be reviewed and evaluated by any persons at the discretion of the state.

5. **BONDS:** The state has the right to require a bid bond, payment bond and/or a faithful performance bond from the bidder in an amount not to exceed the amount of the contract.

6. **SAMPLES:** Samples of item(s) specified in this bid, when required by DIVISION, must be furnished free of charge to DIVISION. Any item not destroyed by tests may, upon request made at the time the sample is furnished, be returned at the bidder's expense.

7. **WARRANTY:** The contractor agrees to warrant and assume responsibility for all products (including hardware, firmware, and/or

software products) that it licenses, contracts, or sells to the State of Utah under this contract for a period of one year, unless otherwise specified and mutually agreed upon elsewhere in this contract. The contractor (seller) acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah applies to this contract. Product liability disclaimers and/or warranty disclaimers from the seller are not applicable to this contract unless otherwise specified and mutually agreed upon elsewhere in this contract. In general, the contractor warrants that: (1) the product will do what the salesperson said it would do, (2) the product will live up to all specific claims that the manufacturer makes in their advertisements, (3) the product will be suitable for the ordinary purposes for which such product is used, (4) the product will be suitable for any special purposes that the State has relied on the contractor's skill or judgement to consider when it advised the State about the product, (5) the product has been properly designed and manufactured, and (6) the product is free of significant defects or unusual problems about which the State has not been warned. Remedies available to the State include the following: The contractor will repair or replace (at no charge to the State) the product whose nonconformance is discovered and made known to the contractor in writing. If the repaired and/or replaced product proves to be inadequate, or fails of its essential purpose, the contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State of Utah may otherwise have under this contract.

8. **DIVISION APPROVAL:** Purchase orders placed, or contracts written, with the state of Utah, as a result of this bid, will not be legally binding without the written approval of the director of the DIVISION.

9. **AWARD OF CONTRACT:** (a) the contract will to be awarded with reasonable promptness, by written notice, to the lowest responsible bidder that meets the specifications. Consideration will be given to the quality of the product(s) to be supplied, conformity to the specifications, the purpose for which required, delivery time required, discount terms and other criteria set forth in this invitation to bid. (b) The bids are opened publicly in the presence of one or more witnesses. the name of each bidder, and the amount of the bid is recorded. Each bid, and the record, is open to public inspection. (c) The DIVISION may accept any item or group of items, or overall low bid. the DIVISION has the right to cancel this invitation to bid at any time prior to the award of contract. (d) The DIVISION can reject any and all bids. And it can waive any informality, or technicality in any bid received, if the DIVISION believes it would serve the best interest of the State. (e) Before, or after, the award of a contract the DIVISION has the right to inspect the bidder's premises and all business records to determine the holder's ability to meet contract requirements. (f) DIVISION does not guarantee to make any purchase under awarded contract(s). Estimated quantities are for bidding purposes only, and not to be interpreted as a guarantee to purchase any amount. (g) Utah has a reciprocal preference law which will be applied against bidders bidding products or services produced in states which discriminate against Utah products. For details see Section 63-56 20.5 -20.6, Utah Code Annotated.

10. **ANTI-DISCRIMINATION ACT:** The bidder agrees to abide by the provisions of the Utah Anti-discrimination Act, Title 34 Chapter 35, U.C.A. 1953, as amended, and Title VI and Title VII of the Civil Rights Act of 1964 (42 USC 2000e), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities. Also bidder agrees to abide by Utah's Executive Order, dated March 17, 1993, which prohibits sexual harassment in the workplace. Vendor must include this provision in every subcontract or purchase order relating to purchases by the State of Utah to insure that the subcontractors and vendors are bound by this provision.

revision date: 2/14/2000

PRICE SHEET

ITEM 001

FLEECE VEST TO BE A DARK BROWN FLEECE **HUNTINGTON MILLS 18 OZ STYLE # 5434-1130** OR **MALDEN MILLS POLAR TEC 300**.

- THIS IS A UNIFORM ITEM SO THE BROWN COLOR MUST MATCH VEST CURRENTLY IN USE.
- TO HAVE A 4" STAND UP SKI COLLAR.
- TO HAVE A FULL LENGTH FRONT CENTER ZIPPER THAT GOES FROM THE TOP OF THE COLLAR TO THE BOTTOM OF THE VEST.
- ARM HOLES TO HAVE A STITCHED SPANDEX BINDING.
- WAIST TO HAVE AN ELASTIC CORD WITH AN OPENING ON EACH SIDE WITH A SPRING LOADED BARREL LOCK KEEPERS.
- TO HAVE 2 FRONT ZIPPER POCKETS WITH A MINIMUM 6" ZIPPERED OPENING.
- POCKETS TO BE DEEP EXTENDING TO THE FRONT ZIPPER.
- ALL ZIPPERS TO BE YKK OR BETTER.
- VEST IS TO BE EMBROIDERED WITH THE DEPARTMENT NAME AND LOGO IN ONE COLOR.
- ONLY BRANDS LISTED WILL BE CONSIDERED. EQUIVALENT BRANDS WILL NOT BE CONSIDERED.

SPECIFY BRAND & STYLE NUMBER BID: _____

QTY	SIZE	UNIT PRICE TO INCLUDE EMBROIDERY WITH THE DEPARTMENT NAME AND LOGO IN ONE COLOR AND DELIVERY.	EXTENDED PRICE TO INCLUDE EMBROIDERY WITH THE DEPARTMENT NAME AND LOGO IN ONE COLOR AND DELIVERY.
24	SMALL	\$	\$
84	MEDIUM	\$	\$
84	LARGE	\$	\$
12	LARGE TALL	\$	\$
48	XLARGE	\$	\$
24	2XLARGE	\$	\$
12	3XLARGE	\$	\$
12	4XLARGE	\$	\$
TOTAL FOR ITEM 001			\$

PRICE SHEET

ITEM 002

FLEECE JACKET TO BE DARK BROWN **HUNTINGTON MILSS 20 OZ WINDSTOPPER MODEL #5717 900** OR **MALDEN MILLS WINDBLOCKER FLEECE**.

- THIS IS A UNIFORM ITEM SO THE BROWN COLOR MUST MATCH CURRENT JACKET.
- TO HAVE A 4" STAND UP SKI COLLAR.
- TO HAVE A FULL CENTER FRONT ZIPPER WITH A WIND FLY OR COVERED ZIPPER.
- ZIPPER IS TO EXTEND FROM THE TOP OF THE COLLAR TO THE BOTTOM OF THE JACKET.
- CUFFS ARE TO BE TURNED UP ELASTIC WITH DOUBLE NEEDLE LOCK STITCH.
- WAIST TO HAVE ELASTIC CORD WITH 2 OPENING ON THE SIDES AND SPRING LOADED BARREL LOCK KEEPERS.
- JACKET TO HAVE 2 FRONT ZIPPERED POCKETS WITH A MINIMUM OPENING OF 6" POCKETS SHOULD BE DEEP, EXTENDING TO THE FRONT ZIPPER.
- ALL ZIPPERS TO BE YKK OR BETTER.
- NO EMBROIDERY REQUIRED.
- ONLY BRANDS LISTED WILL BE CONSIDERED. EQUIVALENT BRANDS WILL NOT BE CONSIDERED

SPECIFY BRAND & STYLE NUMBER BID: _____

QTY	SIZE	UNIT PRICE TO INCLUDE DELIVERY	EXTENDED PRICE TO INCLUDE DELIVERY
6	XSMALL	\$	\$
24	SMALL	\$	\$
60	MEDIUM	\$	\$
72	LARGE	\$	\$
72	XLARGE	\$	\$
6	2XLARGE	\$	\$
4	3XLARGE THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$
2	4XLARGE THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$
6	MEDIUM TALL THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$

QTY	SIZE	UNIT PRICE TO INCLUDE DELIVERY	EXTENDED PRICE TO INCLUDE DELIVERY
12	LARGE TALL THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$
12	XLARGE TALL THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$
4	2XLARGE TALL THIS SIZE TO HAVE A LONGER SLEEVE LENGTH	\$	\$
TOTAL FOR ITEM 002			\$

ITEM 003 BROWN WINDBLOCKER FITTED FLEECE BEANIE TYPE HAT WITH NO POM-POMS OR TOP ADORNMENT. TO BE MADE OUT OF THE SAME BROWN WINDBLOCKER FLEECE AS ABOVE. TO BE 10" LONG FROM CENTER TOP TO BOTTOM HEM SO THAT IT MAY BE ROLLED ON THE BOTTOM. SPECIFY BRAND & STYLE # BID: _____			
QTY	SIZE	UNIT PRICE TO INCLUDE DELIVERY	EXTENDED PRICE TO INCLUDE DELIVERY
244	N/A	\$	\$
TOTAL FOR ITEM 003			\$

TOTAL PURCHASE FOR ITEM 001, ITEM 002 AND ITEM 003 (INCLUDING EMBROIDERY WHERE REQUIRED AND DELIVERY FOB DESTINATION)	\$
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